



## Parent/Staff Daily Communications

Lil' Rascals Academy believes that good communication between parents and teachers is essential for the success of our students and our school. Good parent/teacher communication will ensure that we are able to identify and meet the needs of our students and the expectations of their parents. In addition to the ongoing dialogue between parents and teachers regarding daily preschool happenings, we will also utilize various other forms of communication to keep parents informed about individual, class, and school news. The following are some of the ways in which we will communicate events, progress, and general news about our students and our preschool:

- **Communication Folders**  
Each student, from Infant to VPK, has their own Plastic Duo-Tang, 3 Prong Folder; which travels to and from school each day. The Communication Folders are perfect for ongoing communication between school and home, they have the Student's Daily Developmental Report (*Infants, Toddlers and Twos*), Monthly Behavior Log (*Threes, Fours and VPK*), Guided Reading Log and Homework Calendar clipped inside and notices, letters and class work are placed in the pockets.
- **Brightwheel Communication Application**  
*Brightwheel* is a free and easy-to-use mobile app that helps schools and teachers stay better connected with families. Teachers use *Brightwheel* for recording and tracking daily events and activities in the classroom and managing administrative tasks. Parents will get private, real-time updates on your child delivered to their mobile device throughout the day.
- **Parent Information Board (in Classroom)**  
Every Classroom has a Parent Information Board; which always contains news relevant to the class. Monthly Curriculum Calendars, Classroom Schedules, Lunch Menus, Class Rosters, Behavior Management Chart as well as any notices of upcoming events.
- **Parent Information Area (in Lobby)**  
Located in the Lobby of all Lil' Rascals Academy locations is a designated Parent Information Area. Parents can find information regarding Individual Classrooms, upcoming LRA events, Nutritional supplements, After School activities, businesses in the neighborhood and agency referral services.
- **Family Projects**  
"Special Projects" will be sent home by the teacher that involves the parents and the child.
- **Assessments and Conferences**  
Assessments are done three times a year to recognize your child's skill level. Teachers and Parents will work together to ensure that your children are achieving the milestones for their age. Conferences may be requested anytime during the year by the parent or teacher to discuss your child's individual progress, development and education.
- **LRA Events:**  
Open houses, family activities, and special events will also provide parents with the opportunity to engage in further dialogue with their child's teachers.
- **Arrival/Dismissal, Telephone Calls, Parent Questions, Suggestions, and Concerns**  
We encourage parents to discuss any questions or concerns they may have with their child's teachers and the Director. We do ask parents to reserve discussion of more detailed matters for a designated time alternate to the classroom, so that the teachers may ensure the safety of the children during class time and offer their full attention to parent concerns. We encourage parents to share any relevant information concerning their child that will help teachers to better meet that child's needs, such as major changes in a family situation or recent changes in the child's behavior or disposition. We welcome parents to check on their child at any time during the school day.